

BBIS

Secondary Behaviour Policy

Good behaviour is about the presence of respect, learning, care and safety, more than the absence of conflict.

Introduction

BBIS policy for promoting good behaviour in Secondary School builds on the work of the Primary team.

Everyone irrespective of age or background is expected to demonstrate the four values of **Caring, Respect, Learning and Safety** at all times, all day, in every way while at BBIS.

The policy must be followed by all staff and consistently applied. Good behaviour is part of the safeguarding of students and the protection of the rights and privacy of all in the community.

Aim

The aim of the behaviour policy is to promote sensible, responsible and courteous behaviour which should be demonstrated by students at all times.

Objectives

- Promoting positive behaviour with clearly defined rewards
- Promoting high standards of work and self-discipline
- Establishment of clear rules which are easily understood and followed by staff and students
- Establishment of a range of sanctions which can be used when necessary and which are appropriate
- The ongoing development of a school ethos which is positive, supportive, caring, and enables all students to experience and demonstrate respect regardless of ability, nationality, race, ethnic background, gender or religion.

The minimum expectations for students:

- Wear BBIS uniform with pride and never need to be reminded to wear it correctly,
- Have the correct uniform and equipment,
- Be punctual because lessons and assemblies begin on time

- Use time wisely
- Meet or beat homework deadlines,
- Demonstrate positive, supportive, helpful behaviour and a positive attitude to learning and others,
- Demonstrate excellence in academic work (defined as having put the maximum effort into the work, sought out difficult work to do and have made the effort to do more than asked to do),
- Do better than might have expected,
- Behave correctly, calmly and safely in movement spaces.
- Follow instructions quickly and without argument
- Look after school property

The following items are not permitted in school or within the possession of students under any circumstances

- Alcohol and drugs
- Cigarettes, lighters, E-cigarette, Vapes
- Weapons of any kind
- Inappropriate, illegal or racially/politically inflammatory material, such as racist propaganda, pornographic material or material inciting politically or racially motivated violence of extremism.

REWARDS

There are many ways in which students at BBIS can be rewarded.

Positive reinforcement

For the most part, positive reinforcement is enough to help motivate students to achieve high standards of work, learning and behaviour. Positive reinforcement, therefore, is a key part of every lesson experience for students.

House points

Every student is allocated to one of four Houses: Amber, Emerald, Ruby, Sapphire. House titles were chosen by the students. The winning house receives a trophy at the end of year assembly.

House points can be awarded both inside and outside of the classroom. Examples of how students can earn individual house points are indicated in the table below. House points are logged on iSAMS and students and teachers can monitor individual totals.

Number of House points (edited this)	Class Teacher/Form Tutor	Pastoral Leader
1-3	<p>Helpful/Act of kindness (1)</p> <p>Reading aloud (1)</p> <p>Good/very good/amazing piece of work (or homework) (1-3)</p> <p>Gives an excellent answer/Excellent Q+A throughout the lesson (1-3)</p> <p>Winners of quizzes (Kahoot for eg) (1-3)</p> <p>Good-Amazing Buddy for new students (1-3)</p>	Participation in Inter House Competition (1)
Number of House points	Class Teacher/Form Tutor	Pastoral Leader
5-9	Extended piece of work (presentation/project) (5)	Student council duties per term (1-5)
Number of Housepoints	Class Teacher/Form Tutor	Pastoral Leader
10	<p>Regular training and participation in extra-curricular competitions</p> <p>School production participation</p>	<p>100% attendance per term</p> <p>Helping out with specific assemblies (up to 10)</p>

Prizes for House Points

50hps = a sweet treat

100hps = homework pass (1 piece of homework that is the students choice)

150hps = elevator pass or mobile phone pass (1 day only)

200hps = 'non-uniform' day (1 day only)

250hps = 2000HUF voucher at cafe

300hps = movie afternoon for you and your tutor class

400hps = trophy/medal to commemorate the award

Inter-house events in subjects such as; PHE (basketball, football, volleyball and athletics), Science (Science Fair), Performing Arts (Dance and Music inter-house), Language and Literature (Poetry Slams), Languages (Linguavision and language quizzes) and Art and Design competitions are also added to the overall House point totals. The scoring system for each event is below:

1st-100hps

2nd-75hps

3rd-50hps

4th-25hps

Strikes

To remind students that their behaviour is not acceptable a strike system, leading to detention is applied. Teachers and prefects can award strikes under several categories. They are given out when students do not:

- Wear BBIS Uniform with pride
- Have correct uniform and equipment
- Maintain punctuality
- Demonstrate positive supportive helpful behaviour and a positive attitude
- Look after school property
- Behave correctly, calmly and safely
- Use time productively
- Meet or beat homework deadlines
- Follow instructions quickly without argument

- Exceed Expectations
- Demonstrate excellence in their academics

Recording Strikes

Strikes are recorded in each lesson and accumulate. When a student receives three strikes they are placed in detention. They will be expected to complete work and will also receive some instruction and corrective conversation around restoring good behaviour from the teacher on detention duty. Any student who receives more than 5 strikes in one week is a cause for concern. If a student is a cause for concern for 3 consecutive weeks, they are placed on a behaviour report. Heads of Pastoral monitor the awarding and tracking of strikes.

BBIS is a Bring Your Own Device School.

This means that students bring their own personal computers to school for lessons. BBIS provides a secure network and firewall which protects and safeguards the students from accessing negative aspects of the internet. To protect students, they are not permitted to use their own mobile hotspots.

Mobile Phones

Students are allowed to bring their phones to school, however, they do so at their own risk and must adhere to BBIS procedures concerning their use. BBIS recognises that mobile phones are part of modern life. They are powerful devices that can be used for good and can also lead students to cause problems for others. The procedures are designed to manage risk and encourage students to demonstrate respect, be safe and learn.

BBIS is not responsible for lost, stolen or damaged phones. Mobile phones must not be used to bypass school procedures in relation to school-parent contact. Parents must contact the school reception office to pass on any messages rather than going directly to the student. Whilst at school, the school is responsible for communication between parents and students.

Procedures for using mobile phones during school hours

- Students must have their mobile phones switched off and out of sight.
- Students may only turn on and use their devices during classes with direct instruction of the teacher for clear educational purposes.

- Students are not permitted to take photographs, video or record images or voices of other students or staff members without their consent
- Students are not permitted to have mobile phones in examinations or formal assessments.

Mobile phones must not be used to invade the privacy of others or breach the law. Students who use a mobile phone either by a direct phone call, text message or other function to bully, harass, threaten, abuse, vilify or embarrass other students or staff will face disciplinary action which may lead to suspension from school and or police involvement.

Students may wear a smartwatch, however, those who choose to wear a 'smart watch' that is connected to their phone do so at their own risk. Smartwatches with their own micro-sim, which do not require being tethered to a phone are not allowed.

Procedures relating to mobile phones: If a staff member hears a mobile phone, see a phone, or has good reason to suspect that a student is using a phone during class time, break time, or lunchtime the staff member should ask the student to turn the phone off and place it out of sight. ***A strike is awarded and recorded on the 'detention spreadsheet' which has a mobile phone strike. 2 mobile phone strikes in the same day would result in confiscation. Multiple confiscations in one week would lead to the mobile phone being handed to the Head of Pastoral every morning for the remainder of the week.***

Should the student refuse or continually disobey this instruction then the member of staff will remove the phone so that it can be stored for the day at the school office. Students who disobey staff receive immediate detention. Students can collect at the end of the day and parents are informed.

Further infractions students do not follow the school rules regarding mobile phones, they will receive disciplinary action in line with the BBIS behaviour policy.

Portable Devices

Other portable devices should not be used while at school during breaks and should only be taken to lessons if the teacher allows it. The school is not responsible for any lost or stolen portable devices including headphones and other small portable devices.

CONSEQUENCES CHART

Stage	Examples	Consequences	Responsibility
Expected	<ul style="list-style-type: none"> ● You show Respect to all. ● You are Learning. ● You meet or beat your homework deadline. ● You behave Safely so that others are physically and emotionally safe ● You demonstrate that you Care for yourself, for others and for the school ● You put effort into your lessons and do your homework. ● You wear your uniform correctly and with pride. 	<p>You can earn rewards for yourself and for your class or tutor group as well as your house.</p>	<p>Any adult who is working with you or near you, at any time, on any day, in any place in the school or off-site can award housepoints .</p>
1	<ul style="list-style-type: none"> ● You might be talking too much, ● annoying another student, ● being rude, ● You use your mobile phone at school without permission from the teacher ● speaking out of turn, ● not following the instructions of your teacher, ● speaking in a language that leaves others out, ● haven't done your homework (multiple forgotten homework's in 	<p>Your teacher will give you a 'strike' explaining the values you are damaging</p> <p>Three misdemeanours of any form of low-level disruption will result in three strikes being awarded and lunchtime detention being served with the relevant person on duty. Parents will also be notified of the detention.</p> <p>You will be expected to apologise.</p>	<p>The adult working with you may log what has happened on Three strikes are inputted into the spread sheet. Your tutor and Head of Pastoral/ HOD in the case of academic misconduct will receive the notification to say what you did and that you have had a conversation about your behaviour. They will talk with you about your behaviour.</p>

	<p>the same half-term = lunchtime detention)</p> <ul style="list-style-type: none"> not wearing your uniform with pride, or incorrectly. 3 infractions of incorrect uniform in the same week = lunchtime detention Refusal to participate <i>Exam/assessment plagiarism/malpractice</i> 		
<p>2</p>	<ul style="list-style-type: none"> Any of the following acts of inappropriate or disruptive behaviour will result in a level 2 infraction <ul style="list-style-type: none"> <i>Deliberately disruption the learning of others whilst you are outside of the classroom.</i> <i>using inappropriate, language which demeans a person's race, sexual orientation or religion or language that could be deemed as bullying</i> <i>Bullying</i> <i>Physical harm</i> <i>Vandalism or destruction of school/student's property</i> <i>Hiding or taking someone else's things</i> 	<p>You may be given detention at lunchtime with the Head of Pastoral or Programme Leaders Your parents will be informed that your behaviour is not at the acceptable standard You will be expected to apologise sincerely and do whatever it takes to make things right with those to whom you have been disrespectful You may also be placed on a behaviour report for a minimum of 2 weeks. This behaviour report will be monitored by your Tutor/ HOD if it is related to a subject and the Head of Pastoral.</p>	<p>The infraction is recorded on the spreadsheet and your Head of Pastoral/ Heads of Department and Form tutor are notified and you are expected to have a restorative conversation about your behaviour.</p>

	<ul style="list-style-type: none"> <i>Incomplete work including summative assessments (teacher's discretion)</i> 		
3	<ul style="list-style-type: none"> Despite having informed your parents, having apologised and attempted to put things right, you continue to misbehave by either repeating similar mistakes or doing other things which damage the school values. 	<p>Your behaviour means that you will need to speak with the Co-Head of Secondary who will explore what's going on to lead you to behave inappropriately.</p> <p>Your parents will be called to the school to discuss your behaviour and what you are going to work on at school and at home to correct it.</p>	<p>A review is conducted at the end of the two-week report to decide whether the report will continue for another reporting cycle or not.</p>
4	<ul style="list-style-type: none"> Despite every other action taken, you continue to misbehave in a way that damages the school values and given that you show no sign of improvement your behaviour is considered to be extremely serious. It is possible for very serious one-off misbehaviour to escalate immediately to level 4 in one step. Very serious behaviour such as repeated bullying, repeated physical abuse, taking, pushing or having drugs in your possession, bringing a weapon to school, bringing the 	<p>You will meet with the Principal, & CoHead of Secondary and MYP Coordinator and your parents. You may be excluded from the school (either internal or external) for a sustained period of time (to be determined by the School Principal and Head of Secondary)</p> <p>You are expected to put things right.</p> <p>Depending on the seriousness of the misbehaviour and the processes you have already gone through, you could be asked to leave the school permanently, internally or externally excluded.</p>	<p>The Principal, CoHead of Secondary, MYP Coordinator and Head of Pastoral reviews your log on and adds to this as required.</p> <p>The Principal contacts your parents and handles the meetings and decides on the action.</p> <p>The Principal decides.</p>

	school's reputation into disrepute, breaking the law, sexual harassment		
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